## **W** United Administrative Services

We understand the administration of employee benefits.



## **Great News!**

We are pleased to announce that your Benefits Web site is new and improved!

The new site can be found at:

## www.soundcommbenefits.com

On the site, you will find:

- Hours Worked History\*
- Current Eligibility and Reserve Bank Status\*
- Summary Plan Descriptions, Evidences of Coverage, and Benefit Summaries
- Forms

\*Keep in mind there is a time delay between hours worked and hours reported. For example, hours worked in January are reported in February and would not be available for viewing on line until the 5th day of March.

You can go directly to www.soundcommbenefits.com.However, you will need your Personal Identification Number (PIN) to view your personal hours worked and your pension information. You will continue to use the PIN that was already sent to you.

Questions? Please contact Robert Mejia at 408/288.4452 or *rmejia@uastpa.com*.

For more information, visit us on the Web at **www.uastpa.com** United Administrative Services ★ 1120 So. Bascom Ave., San Jose, CA 95128